

PERSONNEL & FINANCE COMMITTEE MEETING MINUTES

Friday, August 16, 2024

9AM

This was a virtual meeting.

For more information, email info@crcog.org or call 860-724-4283

Attendance

Jon Colman
Lori Spielman
Toni Moran

Town/Organization

Bloomfield
Ellington
Mansfield

Staff

| | |
|------------------|-------|
| Matt Hart | CRCOG |
| Pauline Yoder | CRCOG |
| Laura Frankowski | CRCOG |

1. Call to Order

Mayor Moran called the meeting to order at 9:02 AM.

2. Approval of Minutes from October 25, 2023 and January 10, 2024

Jon Colman made a motion to approve the minutes from October 25, 2023 and January 10, 2024 as presented. Lori Spielman seconded the motion. Motion passed.

3. Executive Session

Jon Colman made a motion to approve entering Executive Session for the purpose of discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee pursuant to CGS §1-200(6)(A), and to include Matt Hart, Executive Director, in Executive Session. Lori Spielman seconded the motion, and motion carried. The committee went into Executive Session at 9:05 AM.

The committee exited the Executive Session at 9:54 AM. After the Executive Session, Mayor Moran and the other committee members commended Matt Hart for many successes in the past year and recommended endorsing Matt's goals for approval at the next Executive Committee meeting. Mayor Moran also stated the committee's consensus opinion is to conduct a more complete performance evaluation, using the survey tool developed last year and to include a separate anonymous survey for the Executive Director's direct reports, every three (3) years. During the interim years the Personnel & Finance Committee will conduct a more streamlined performance review that will include a reflection statement from the Executive Director, goal setting, and an opportunity to exchange feedback in executive session. Mayor Moran will prepare a summary of these recommendations for presentation to the Executive Committee at its

September 4th meeting.

4. **Adjournment**

Jon Colman made a motion to adjourn the meeting. Lori Spielman seconded the motion, and the motion passed. The meeting adjourned at 9:56 AM.