

CRCOG Municipal Services Committee
Virtual Meeting
Tuesday, September 17, 2024
12 pm
Minutes

Members and Alternates

Peter Souza, Chairperson
Hiram Peck
Grace Tiezzi
Jon Colman
Alvin Schwapp
Taryn Schrager
Jim Drumm
Tom Fitzgerald
Jonathan Luiz
Maria Capriola
David Porter
Lauren Rhines
Andy Cirioli
George McGregor
David Nourse
William Morrison
Megan Massa
Fred Presley
Scott Storms

Town/Organization

Windsor
Avon
Avon
Bloomfield
Bloomfield
Canton
Coventry
Ellington
Glastonbury
Mansfield
Marlborough
Newington
Plainville
Simsbury
Southington
Stafford
Tolland
Wethersfield
Windsor Locks

CRCOG Staff

Rob Aloise
Kim Bishop
Kim Bona
TJ Demichele
Matt Hart
Aaliyah Miller
Robyn Nichols
Elizabeth Sanderson
Erik Snowden
Pauline Yoder

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Guests

1. Call to Order/Introductions

Chairperson Mr. Peter Souza called the meeting to order at 12:04 pm. Introductions were made and Mr. Souza welcomed new committee members and new CRCOG staff.

2. Approval of Minutes:

- **June 18, 2024, Meeting Minutes**

Mr. Andy Cirioli made a MOTION to accept the minutes from the June 18, 2024, meeting. Mr. David Porter SECONDED the MOTION and it CARRIED with Taryn Schragger abstaining.

3. Reports from the Chair and Staff

- **Committee Chair**
- **Executive Director**

Mr. Hart informed the committee that there will be a Crumbling Foundations forum/update with CRCOG and CFSIC tonight at Ellington High School Auditorium, from 6-8pm.

Mr. Hart stated the Policy Board will meet tomorrow, September 18 at noon. The meeting will be hybrid.

Mr. Hart announced that this week is “National Roundabouts Week” and that CRCOG’s Feasibility Study will be presented to the Policy Board at its meeting tomorrow.

Mr. Hart stated the ICMA conference is next week in Pittsburgh and that he is looking forward to attending along with many town managers across the region.

- **Chief Operating Officer**

Ms. Pauline Yoder stated there will be a mobility workshop tomorrow after the Policy Board meeting and there will be an opportunity to ride the scooters. The workshop will begin at 1:30pm.

- **Other**

Ms. Kim Bona announced that the CRPC Annual Meeting will be held on Thursday, October 10 from 8:30-11:30AM at the CRCOG Offices, 1st Floor Conference Room. Please contact kbona@crcog.org for more information, or [REGISTER HERE!](#)

Ms. Bona stated the bids for Asphalt Pavement Crack Sealing, Sand, and Ladder and Hose Testing close this week and results will be posted on the CRCOG website and emailed to members shortly after.

Ms. Bona informed members that the date for the reverse auction for electricity suppliers will be announced soon; most likely in the next week or two.

4. Business Items

- **RPIP Update** (*Pauline Yoder*)

Ms. Yoder provided an update on the RPIP grant for shared building official services. CRCOG has reapplied for the shared Building Official and Assessor services for the towns of Bolton and Marlborough. Going forward, an interlocal agreement between participating municipalities will be in place prior to the grant application to obtain commitment and participation.

- **Shared Services Workshop** (*Matt Hart*)

Mr. Hart announced that there will be a Shared Services Workshop on October 8 from 8:30AM (registration/networking) -11:30AM at CRCOG, 1st Floor Conference Room, 350 Church Street, Hartford, CT. OPM will kick off the workshop, then MSC Chair, Peter Souza will moderate a panel of four towns who will be discussing various shared services within their communities, and Ms. Yoder will talk about the CT Recreational Trail Grant. Mr. Hart encouraged folks to attend and stated it will be a great opportunity to talk about other potential shared service ideas.

- **Clean Energy Projects Under Inflation Reduction Act (IRA)** (*Matt Hart, Peter Souza, Elizabeth Sanderson*)

Ms. Elizabeth Sanderson provided an update to the committee. The update/presentation may be viewed here.

Discussion followed.

Mr. Hart stated that this item will be carried over as old business to a future MSC meeting for further discussion, and that CRCOG will work on creating a resource page/toolkit as well as a potential RFQ for consulting services.

5. Municipal Information Sharing

Discussion among members ensued regarding Public Act 4260 as well as an ordinance that would be required for Line of Duty Death (LODD) within municipalities, if a municipality wishes to change who is responsible for making the final decision on the cause of death from a fire chief, police chief, or EMS chief to a town administrator, first selectman, town manager, etc. The deadline to adopt said ordinance is October 1, 2024. Discussion followed. Ms. Bona will collect proposed/adopted ordinances from those municipalities who have created them and share them with committee members for reference.

6. Future Agenda Items

- **BRIC Grant**
- **Workforce Development**
- **Legislative Items**
- **Regional Stormwater Management**
- **Regional Housing Strategy**
- **Public Safety Recruitment and Retention**

7. Adjournment

With no further business, Chairperson Souza entertained a motion to adjourn at 1:07 pm.

The next CRCOG Municipal Services meeting will be a Special Shared Services Workshop on October 8, at CRCOG Offices, from 8:30-11:30AM. Attendance is strongly encouraged!

The regular meeting scheduled for October 10 is cancelled.