

**To:** Transportation Committee  
**From:** Sotoria Montanari, Program Manager  
**CC:** Rob Aloise, Director of Transportation Planning  
Cara Radzins, Deputy Director of Transportation Planning  
Suzanne Choate, P.E., Town Engineer, Town of Windsor  
**Date:** December 6, 2024  
**Subject:** LOTCIP Funding Increase/Scope Modification Windsor Prospect Hill Project L164-0009

A Transportation Committee meeting will be held on December 16, 2024 at 12 noon. At the meeting, we will be discussing and acting on the following:

**Windsor Prospect Hill Project L164-0009 Scope Modification/Funding Increase Request**

This pavement rehabilitation project (5,200 LF) was originally awarded through the 2024 LOTCIP Solicitation and has progressed through the application phase. The Town of Windsor is requesting a LOTCIP funding increase of \$639,600 (61.9%), from \$1,032,000 to \$1,671,600 due to a scope change based on CTDOT feedback.



After an extensive CTDOT review, the Town is proposing to add concrete sidewalks (including curb ramps) in a predominantly residential neighborhood, a suggestion made by CTDOT and agreed upon by the Town. The sidewalk would run approximately the full length of the project area along Prospect Hill Road from Day Hill Road and connect to Wooduck Farms Road. Currently, there are gaps in pedestrian facilities in the project area, with very limited shoulder width for safe pedestrian passage. Also, the roadway is included on CRCOG’s Complete Streets regional network, indicating that pedestrian and cycling accommodations should be considered.

Currently, sidewalks exist at the eastern limit of the subject project along Prospect Hill Road from Lang Road to Route 75, and a multi-use trail exists on the western limit along Day Hill Road. In addition, a segment of an existing sidewalk is present on the west side of Prospect Hill Road between Silver Birch Lane and Huckleberry Road. The additional sidewalk installation would connect these facilities and complete sidewalk gaps.

CTDOT strongly recommends adding pedestrian facilities in the project area since the Town could take advantage of economies of scale and reduce overall administrative, design, and construction costs compared to initiating a standalone sidewalk or trail project in the future. This addition also aligns with CTDOT’s new Complete Streets design criteria and CRCOG’s Complete Streets Policy.

Following the review, the Town also determined to add a traffic person, flagger, material transfer vehicle, and asphalt adjustment to the cost estimate adding approximately \$80,000. The additional costs combined with increases to percentage based estimating items resulted in a total increase of \$639,600.

*To incorporate sidewalk facilities that complete sidewalk gaps in the project area and to align with CRCOG and CTDOT complete streets policies, staff recommends approval of an additional \$639,600 of LOTCIP funding for the Windsor Prospect Hill Project (L164-0009), increasing funding from \$1,032,000 to \$1,671,600.*