

CRCOG Municipal Services Committee
Virtual Meeting
Tuesday, January 14, 2025
12 pm
Minutes

Members and Alternates

Peter Souza, Chairperson
Hiram Peck
Grace Tiezzi
Mark Walter
Lori Spielman
Jonathan Luiz
Kimberly Lord
Maria Capriola
David Porter
Lauren Rhines
Andy Cirioli
Rick Bazzano
Tom Fitzgerald
David Nourse
William Morrison
Megan Massa
Fred Presley

Town/Organization

Windsor
Avon
Avon
Columbia
Ellington
Glastonbury
Manchester
Mansfield
Marlborough
Newington
Plainville
Simsbury
Simsbury
Southington
Stafford
Tolland
Wethersfield

CRCOG Staff

Kim Bona
Matt Hart
Robyn Nichols
Elizabeth Sanderson
Erik Snowden
Pauline Yoder

CRCOG
CRCOG
CRCOG
CRCOG
CRCOG
CRCOG

Guests

Jim Boucher

Nichole Milton
Joe Turecek
Mark Massaro
Matthew Morgan

Capital Workforce
Partners (CWP)
CWP
CWP
Eversource
Journey Home

1. Call to Order/Introductions

Chairperson Mr. Peter Souza called the meeting to order at 12:02 pm.

2. Approval of Minutes:

- **December 10, 2024, Meeting Minutes**

Ms. Lori Spielman made a MOTION to accept the minutes from the December 10, 2024, meeting. Ms. Kimberly Lord SECONDED the MOTION and it CARRIED with Mr. Tom Fitzgerald and Mr. David Nourse abstaining.

3. Reports from the Chair and Staff

- **Committee Chair**
- **Executive Director**

Mr. Matt Hart discussed CRCOG's legislative agenda and spoke about two new bills that have already been introduced to the legislature. The first bill seeks an increase in funding for the local bridge program, and the second bill seeks an additional \$100mm in funding for the crumbling foundation crisis.

Mr. Hart stated CRCOG will host a Vision Zero Workshop on January 30, from 8:30AM – 11:30AM, and thanked Ms. Elizabeth Sanderson and Mr. Roger Krahn for their work on this. He explained that the focus of Vision Zero is to promote road safety initiatives. [Register here.](#)

- **Chief Operating Officer**

Ms. Pauline Yoder stated that a town has requested the Capitol Region Purchasing Council (CRPC) to bid for Financial/HR Software and asked if there were other towns interested in CRCOG bidding for this software. Please email her at pyoder@crcog.org if your municipality has interest in this. If this generates interest from additional towns, bidding this software will be discussed further.

Ms. Yoder stated DEEP has issued an RFP for Salt Reduction Practices for interested municipalities. Proposals are due in February.

- **Other**

Ms. Kim Bona reminded members about the upcoming CRPC Fuel bid that is being issued on January 30. She stated that this is a NO PIGGYBACKING BID therefore towns must submit quantities no later than January 22 if they wish to participate. Please email kbona@crcog.org with any questions.

Ms. Robyn Nichols announced a free information session on cyber security policy and incident response planning, aimed at municipal leadership, taking place tomorrow, January 15.

4. Business Items

- **Capital Workforce Partners (CWP) American Job Center's Subsidized Employment Program – Elizabeth Sanderson; Nichole Milton, CWP**

Ms. Nichole Milton, CWP, provided an interesting and informative presentation on the American Job Center's Subsidized Employment Program. The presentation may be viewed [here](#).

- **Regional Waste Authority/CCSWA Update – *Robyn Nichols***

Ms. Nichols provided a very informative update on the Regional Waste Authority/CCSWA. The presentation may be viewed [here](#).

- **AI Subcommittee/Workgroup – *Matt Hart***

Mr. Hart Matt proposed the formation of a work group to stay ahead of the rapidly developing field of AI, with the aim of advising members on its applications. The group would consist of volunteers from the committee and possibly members from the purchasing coalition. The focus would be on policy and strategic thinking rather than technical aspects. Discussion followed. Mr. David Porter and Mr. Tom Fitzgerald expressed interest in participating in the work group. Ms. Bona will send an email to the entire committee to solicit additional volunteers.

5. Municipal Information Sharing

Mr. Mark Walter inquired if any members had insight into educating parents on proper etiquette during youth sports events. Mr. Souza explained that Windsor may have some information on how to address this from a previous program in town.

Mr. Jonathan Luiz discussed the potential 1% decrease in the grand list due to a change in the way motor vehicles are assessed in the state. Mr. Souza noted a 13% drop in the value of motor vehicles assessed in Windsor and a similar drop in Cheshire. They both expressed concern about the impact of this change on their municipalities. Discussion followed. Mr. Hart suggested a survey to estimate the collective impact regionwide; Mr. Souza concurred. Mr. Hart will work with Ms. Yoder on this.

6. Future Agenda Items

- **CT Recreational Trails Grant**
- **Regional Stormwater Management Study**
- **Regional Housing Strategy**
- **Public Safety Recruitment & Retention**

7. Adjournment

With no further business, Chairperson Souza entertained a motion to adjourn at 1:02 pm.

**The next CRCOG Municipal Services meeting will be held on
February 11, 2025.**