

**Capitol Region Emergency Planning Committee Meeting  
(DEMHS Region 3) (UASI Region 3)  
January 16, 2025  
9:30 a.m.  
CRCOG, In person and via Zoom**

**Call to Order**

The meeting was called to order at 9:33 a.m. by Chairman Dustin Rendock.

**Public Comment** – none

**Adoption of the Minutes**

Don Janelle, seconded by Harley Graime moved to adopt the minutes from the October 17, 2024, meeting. All in favor, so voted.

**FEDERAL AND STATE LIAISON REPORTS**

Congressman Larson's office was not represented at this meeting. DEMHS Region 3 Coordinator Josh Cingranelli reported on continuing implementation of CIVIX grants management system. He noted important deadlines for submission of reimbursements for EMPG grants: FY 21 (due by March 4, 2025), FY 22 (due by June 3, 2025), and FY 23, (due by September 1, 2025). Onboarding continues for the crisis management software for IA/PA and additional towns are encouraged to participate. School security plans in Region 3 are 100% compliant. The CTRail Exercise for 2025 will be held in Region 3 from September 26-28 at Camp Hartell. More information will be forthcoming regarding opportunities for CREST, Capitol Region Hazmat, Municipalities, etc. See the DEMHS website for upcoming ICS courses.

**UNFINISHED BUSINESS**

***Salamander ID System*** – (Bill Perkins) Bill has been working with the new ID system and explained how it will be used. One unit is at CRCOG and the second unit is with West Hartford (CERT).

***Everbridge Alerting System*** – (Bill Perkins) Public Health is getting to the midpoint of its update for the new Everbridge 360 platform. In the next stage, the update will be extended to the CRCOG account - all other teams.

**NEW BUSINESS**

***Statewide CERT***

Mike Boucher, seconded by Bill Perkins, moved to reaffirm the appointment of Harley Graime and Don Janelle as representatives to the Statewide Citizens Corps Advisory Council. All in favor, so voted.

***SHSGP Grants update*** – (Cheryl Assis)

Cheryl provided an update of the status of open grants (copy attached). We have entered the basics of the FY 24 SHSGP grant for Region 3 into the CIVIX system. We are spending down the FY 21 SHSGP grant: working on purchase orders for a vehicle and x-ray machine for the Bomb Squad, upgrades to the South Windsor Mobile Command Vehicle and various training classes for kinetic breaching and counterterrorism for SWAT team members. We are also working on the MMRS project. The HAZMAT team is spending down their FY 23 allotment through the EMPG grant. She encouraged the submission of maintenance needs for equipment purchased through the grants and encouraged regional teams to identify equipment replacement needs. For the protection of soft target set-aside, we purchased the barricade system with the FY 21 and FY 22 funds. While there has been some previous discussion about purchasing additional light towers with the FY 23 funds, it was suggested that we consider the possibility of purchasing a drone detection system, similar to that purchased by Region 2 and recently used in the Hawthorne fire. Other considerations might be funding an enhancement to the state's drone detection system or building onto the state's infrastructure. The consensus was that the drone detection system is of higher priority than the lighting towers. Don Janelle, seconded by Pat Srenaski, moved that CRCOG, working with the state, Region

2, and Region 3 ESF 2, proceed with investigating the purchase of drone detection capabilities. All in favor, so voted.

Remaining available funding could be used for a Full Scale Exercise/Threat Assessment and possibly additional UTVs/ATVs. FY 22 funds could be used for a consultant-led THIRA and FY 23 funds for the full-scale exercise. Cheryl will research replacing the 3 police ATVs and adding 3 ATVs for fire departments placed strategically in the region.

Cheryl Assis introduced Glenn Buonanducci, CRCOG's new contractor for Homeland Security Training and Exercise Planning Services. Glenn recently retired as a Lt. from the South Windsor Police Department. He will be working on ICS 300/400 training, TTX delivery and reviewing regional plans.

Bill presented a Power Point describing the regional response to the Hawthorne Fire last fall, including resources that were pulled in from municipalities in Region 3, from other municipalities throughout the state, from other states, and from Canada and from private companies. It was observed that all the Region 3 ESFs and response teams need additional participants. The 19 days of deployment strained the region's resources. Additional duty officers are particularly needed. Josh Cingranelli provided an updated presentation on the state's role in the response. The state is seeking a vendor to prepare the AAR for the event.

#### **ESF- SELECTED COMMITTEE REPORTS**

**RESF-1 Transportation – (Terri Thompson)** No requests for TIM responses in the region. CT is moving to a statewide model for Traffic Incident Management. The current coalition covers most of the state.

**RESF-2 Communications – (Mike Boucher).** The past quarter included a major deployment for the Hawthorne fire, and a second deployment for a Windsor Fire Department funeral. A major recruitment effort will begin in February. Another Communications Rally at the Newington Fire Dept. is being planned.

**ESF-5 Emergency Management – (Bill Perkins)** More duty officers are needed. The 19 days of deployment for the wild land firefighting strained resources.

**RESF-6 Sub-Committee for Volunteer Management – (Don Janelle)** CERT leaders will be meeting to set a schedule of dates and locations for region-wide CERT training classes.

**RESF-8 Public Health and Medical Services – (Pat Srenaski)** Work has continued on the clean-up and update of the roster of members. She is participating in the Statewide Training and Exercise Workgroup. A Healthcare Coalition conference is planned for April. Public Health agencies are currently dealing with four illnesses which have been spreading.

**Capitol Region Medical Reserve Corps-(Katherine McCormack)** reported an upcoming meeting with the West Hartford CERT and is working with the Middletown group to help them with the Region 3 MRC model. She attended a meeting of the Region 3 EMDs and provided a presence at the Hebron Fair to increase awareness of the MRC as a resource.

Melissa Marquis reported that our application for Project Public Health Ready recognition NACCHO is still pending.

Region 3 ESF8 duty officer Steve Huleatt stressed the need for additional duty officers. Public Health has 8 sections. He noted that Hartford Hospital had an electronic failure for 12 hours but did not put in a request for assistance. They are looking into best practices for future incidents. There was a site review of the regional distribution site in West Hartford. They are required to do 10 site-specific drills over the next 5 years.

**RESF-9 SEARCH AND RESCUE – No Report**

**RESF-10 HAZMAT – No report.**

The meeting adjourned at 11:00 a.m. The next meeting is scheduled for April 24, 2025.