

**CRCOG Municipal Services Committee**  
**Virtual Meeting**  
**Tuesday, March 11, 2025**  
**12 pm**  
**Minutes**

**Members and Alternates**

Peter Souza, Chairperson  
Ryan Curley  
Hiram Peck  
Mark Walter  
Lori Spielman  
Jonathan Luiz  
Kimberly Lord  
Kasia Purciello  
Maria Capriola  
David Porter  
Lauren Rhines  
Andy Cirioli  
Tom Fitzgerald  
David Nourse  
William Morrison  
Brian Foley  
Megan Massa  
Fred Presley

**Town/Organization**

Windsor  
Berlin  
Avon  
Columbia  
Ellington  
Glastonbury  
Manchester  
Manchester  
Mansfield  
Marlborough  
Newington  
Plainville  
Simsbury  
Southington  
Stafford  
Tolland  
Tolland  
Wethersfield

**CRCOG Staff**

Cheryl Assis  
Kim Bona  
Matt Hart  
Aaliyah Miller  
Robyn Nichols  
Caitlin Palmer  
Kyle Shiel  
Erik Snowden  
Heidi Samokar  
Pauline Yoder

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**Guests**

None.

**1. Call to Order/Introductions**

Chairperson Mr. Peter Souza called the meeting to order at 12:02 pm.

## **2. Approval of Minutes:**

- **February 11, 2025, Meeting Minutes**

Ms. Lori Spielman made a MOTION to accept the minutes of the February 11, 2025, meeting. Mr. Jonathan Luiz SECONDED the MOTION, and it CARRIED UNANIMOUSLY. Ms. Megan Massa abstained.

## **3. Reports from the Chair and Staff**

- **Committee Chair**
- **Executive Director**

Mr. Matt Hart stated that CRCOG, in collaboration with UConn, will host a CT Policy Talks series beginning March 12, through May. The conversations will include the following: Loal interventions to address substance use disorders (March 12), Connecticut's Neighborhood Revitalization Zones after 30 years (April 10), and Measuring and Addressing Transportation Insecurity in Connecticut (May 22).

CRCOG will be cosponsoring a Transit Oriented Development (TOD) workshop with CT Main Street on March 20 at Parkville Market.

Mr. Hart thanked Ms. Laura Frankowski for revamping the legislative committee section of the website and reviewed the content with the committee, pointing out various bills that CRCOG has submitted testimony on.

Mr. Hart spoke about Fair Rent Commissions and stated a couple members have inquired about exploring a Regional Fair Rent Commission. He suggested this item be discussed at a future MSC meeting.

- **Chief Operating Officer**

Ms. Pauline Yoder RFP for a Regional Waste Authority (RWA) consultant will be issued this week.

- **Other**
  - **CT DEEP Recreational Trails Grant Update (*Kim Bona*)**

Ms. Bona stated that good progress is being made on the CT DEEP Recreational Trails Grant. A draft MOU has been shared with Wethersfield for input as they will be the town housing the equipment. Once CRCOG receives the MOU back from Wethersfield, it will be shared with the rest of the group for input. After the MOU is executed between participating members, CRCOG will begin purchasing the equipment.

## **4. Business Items**

- **Regional Planning and Development (RPD): Technical Capabilities for Municipalities and CRCOG Website Content (*Caitlin Palmer*)**

Ms. Caitlin Palmer provided an informative presentation on the new RPD website information as well as technical capabilities for municipalities. The presentation may be viewed [here](#).

- **Discussion of New Local Option and Motor Vehicle Assessment Survey Results (*Kim Bona*)**

Ms. Bona shared the results of the Motor Vehicle Assessment Survey with committee members. Municipalities across the region have encountered significant decreases in motor vehicle grand list values because of legislation changes in tax formulas.

Mr. Hart and Mr. Souza discussed the most recent legislative changes to HB 7067, which were made to provide relief for towns and cities as the changes in PA 24-01 had resulted in an average motor vehicle grand list reduction of 15%. which give municipalities the option to adopt a modified depreciation schedule for purposes of valuing motor vehicles. If adopted, the 2024 Grant List may be adjusted and republished by April 15, 2025.

- [HB 7067 Legislative Changes](#)
- [HB 7067 Changes Affecting Assessments & 2024 Grant List - Torrington Summary Analysis](#)

## **5. Municipal Information Sharing**

- **PFAS Removal Grant**
- **CRCOG AI Working Group** – Ms. Yoder stated the kickoff meeting was held on March 4 and that meetings will be monthly. The focus at this time will be on policy creation for AI use in local government.

## **6. Future Agenda Items**

- **Regional Stormwater Management Study**
- **Regional Housing Strategy**
- **Public Safety Recruitment & Retention**
- **Community Risk Reduction**

## **7. Adjournment**

With no further business, Chairperson Souza entertained a motion to adjourn at 12:58 pm.

**The next CRCOG Municipal Services meeting will be held on  
April 8, 2025.**