

Central CT Solid Waste Authority (CCSWA) Minutes

Executive Committee Meeting

Monday, May 19, 2025

2:00 p.m. EST

Members and Designees

Russ Arnold	Farmington Public Works
Christopher Hayes	Hartford Public Works
Nana Adjei	Hartford Public Works
Tim Bockus	Manchester Public Works
Scott Atkin	Manchester Public Works
Tom Roy	Simsbury Public Works

Staff

Matt Hart	CRCOG Executive Director
Robyn Nichols	CRCOG Principal Program Manager, MSC

Guests

Ginny Walton	Mansfield Recycling Coordinator
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1. The virtual meeting was called to order by Tom Roy, CCSWA Vice-Chair, at 2:02 p.m.
2. Quorum was confirmed.
3. There was no public comment.
4. CCSWA Executive Committee Meeting Minutes were approved (Motion by Russ Arnold (Farmington) and seconded by Tom Roy (Simsbury)).
5. Motion to move the CET Presentation up on the Agenda was made by Russ Arnold (Farmington) and seconded by Tim Bockus (Manchester). Robyn Nichols (CRCOG) introduced David DiVito from CET (formerly the Center for Ecotechnology) to discuss the commercial organics law and how it impacts municipalities and schools/institutions in our region as well as the free services provided by CET for education, outreach, and training related to waste management and diversion. CET is contracted through CTDEEP for approximately 2 yrs. to provide free individualized education, marketing, outreach and technical assistance to businesses and entities impacted by the commercial organics law. Additional site visits and composting technical assistance are also available, including commercial composting. Please contact James McSweeney for assistance. Grant funds and available assistance are provided on a first come first serve basis. A very

thorough presentation and discussion followed – please materials from CET and reach out to David DiVito at CET with questions or to establish individualized assistance.

6. There was no CCSWA Chair Report.
7. CRCOG Staff Reports – Robyn Nichols (CRCOG) provided the following updates:
 - a. Annual Meeting recap
 1. Elections (officers/EC) – All Officers and EC members re-elected, except Brandon Robertson (Avon) chose to resign from EC due to time constraints, but will continue to represent Avon on the Full Membership Committee;
 2. 2025/2026 Budget passed (approx. \$196K deposited to STIF acct.; RMN to provide Quarterly Budget updates; Robyn Nichols (CRCOG) provided Proposed Membership Dues structure based on Bylaw updates – 2 possible methods of dues calculation proposed included: Per Capita with base and max vs. Tier Based (see materials). After some discussion, the Executive Committee decided additional time was needed for review – Robyn Nichols (CRCOG) to provide Proposed Membership Dues structure with additional explanation for EC members to review/comment.
 - b. Enabling Ordinance/Bylaws update
 1. 12 of the 14 CCSWA member towns have enacted the Enabling Ordinance with Hartford and Cromwell to be scheduled for future TC Agenda mtgs.
 2. Amended Bylaws are in effect – EC requested an update to Full Membership on Amended Bylaws changes to refresh members
 - c. MMI and EPA (SWIFR) Grant Applications Update
 1. Manchester and Wethersfield submitted MMI grant apps for food waste/composting infrastructure and land acquisition – DEEP rcvd. \$30M in grant applications for a total of \$15M in funds – will take additional time to review applications
 2. Wethersfield submitted EPA SWIFR grant application (unsure as to whether this will be funded under new federal administration)
 - d. RWA Update
 1. Rcvd. 1st installment payment of \$114k
 2. Submitted 1st Quarterly Report to DEEP
 3. Next reports due in March (Quarterly and Written Evaluation/Progress Report) and April (Financial Report)
 4. Draft of RWA RFP – EC requested review b/f publication; Tom Roy (Simsbury) presented a Memo for EC discussion to consider regional waste facility/infrastructure as part of RWA next steps and long-term planning;

Robyn Nichols (CRCOG) to incorporate relevant Memo objectives into RWA RFP and provide to EC comment in February b/f final posting

- e. Robyn Nichols (CRCOG) provided brief recap/highlights from CCSMM mtg.; SWAC and CCSMM mtgs. to continue in 2025 with Robyn Nichols (CRCOG) attending

8. Next Steps were discussed by Robyn Nichols (CRCOG) to include:

- a. RFP – RWA Planning and Implementation Grant (Feb. 2025) with prior comment/review by EC members
- b. Possible additional round of SMM funding from DEEP (Robyn Nichols to monitor for availability/application period)
- c. CCSWA go out to bid for services and review of hauler contracts (most expire in 2027) to leverage/scale in our region
- d. Tire EPR comments due Feb. 7th, 2025 <https://portal.ct.gov/deep/p2/product-stewardship/product-stewardship>
- e. Next Full Membership Mtg. – February 24, 2025

9. Motion to adjourn was made by Tom Roy (Simsbury) and Russ Arnold (Farmington)
Meeting adjourned at 3:05 p.m.

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Esta es una reunión virtual. Para mayor información sobre la conexión, por favor contactar a Karen Stewartson al correo electrónico: kstewartson@crcog.org
To będzie zebranie zdalne. O informacji o odpowiednim linku internetowym poprosimy kontaktować Karen Stewartson na adres e-mail kstewartson@crcog.org lub pod numerem telefonu 860-724-4293