

**Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
October 16, 2025
9:30 a.m.
CRCOG, In person and via Zoom**

Call to Order

The meeting was called to order at 9:33 a.m. by Vice Chairman Robert McCue.

Public Comment – none

Adoption of the Minutes

Don Janelle, seconded by Bob McCue, moved to adopt the minutes from January 16, 2025, meeting. All in favor, so voted.

FEDERAL AND STATE LIAISON REPORTS

Congressman John Larson's office was not represented at the meeting. DEMHS Region 3 Coordinator Josh Cingranelli reminded the group that November 14 is the deadline for EMPG grant deliverables. DEMHS is currently working on the EMPG '25-'26 grant. He also described new DEMHS positions and hires. DEMHS provided support during the Hartford Marathon on October 11, working with 22 field units and making good use of the IPAWS system for communication. He also reminded the group that municipalities are required to complete one radio test during each quarter of the year. Tests are held on the second Tuesday of each month.

UNFINISHED BUSINESS

Salamander ID System – (Bill Perkins) Bill noted that the system is in place, is working out well, and can be removed from unfinished business.

Everbridge Alerting System – (Bill Perkins) Public Health section update for the new Everbridge 360 platform is ongoing. Long Term Care will not be using the Everbridge system.

NEW BUSINESS

Regional Emergency Support Plan (RESP) – (Glenn Buonanducci) Glenn has migrated his draft plan to the new state plan template. Other related plans are referenced through links. ESF-specific plans are in the process of revision. ESFs 17 and 18 are close to completion. Bill Perkins recommended that a meeting of ESF chairmen be scheduled to go over the RESP and to review responsibilities of those holding the positions of ESF Chair. Glenn reported on a regional tactical team training day which brought together eight SWAT teams in the region. ESF 2 provided support. Another training day is scheduled for early March 2026 to address the risks of large sports events/tournaments. He is also working on setting up a training day for regional dive teams.

Training Presentation – WEB EOC – Requisition Request (Josh Cingranelli)

Noting that WEB EOC has a good training resource library, small pieces of it will be presented at CREPC meetings. He walked the group through the process of using WEB EOC to request available municipal, region, and state resources. He is willing to provide one-on-one instructions on the process if needed. There was discussion about the need for a list of assets available, for a 24/7 help line to assist municipalities in need of resources, and for a clarification of the responsibilities of the municipality that has custodial ownership of the regional equipment and of the municipality that uses the equipment in the event of equipment damage.

SHSGP Grants update – (Cheryl Assis) Cheryl presented and discussed in detail the draft CREPC budget for FFY 25 for approval. She explained each of the items in the draft budget as shown in the attachment to the minutes. Mike Boucher, seconded by Don Janelle, moved to approve the draft budget. All in favor, so voted. It will now go to CRCOG's Policy Board for approval.

Cheryl continued to report that we are working on closing out the FY 22 HSGP grant. The last purchase will be for the UTV units for Fire that were discussed at the last couple of meetings. Depending on the quotes received for the equipment and depending on conference/training reimbursements that might be received in the next few weeks, a decision will be made on how many can be purchased with remaining FFY 22 grant funds. We also recently added 8 more barricades to our regional system and hosted our annual SWAT training day.

ESF- SELECTED COMMITTEE REPORTS

RESF-1 Transportation – (Terri Thompson) Terri continues to encourage a statewide coalition for Traffic Incident Management. The current coalition covers most of the state.

RESF-2 Communications – (Mike Boucher). A copy of his report is attached to these minutes.

ESF-5 Emergency Management – (Bill Perkins) More duty officers are needed. The Event Action Plan for the Lime Rock NASCAR event was successful, and the event is expected to be repeated next year.

RESF-6 Sub-Committee for Volunteer Management – (Don Janelle) CERT trainings are open to anyone in the region, and upcoming opportunities – day/night/weekend classes - are available. There has been a lot of mutual aid among CERT teams in the region.

RESF-8 Public Health and Medical Services – (Pat Srenaski) Pat began by remembering Melissa Marquis and noted her dedicated work in Public Health. She acknowledged Judie Threatt, Glastonbury HD, who is now a TEEEX instructor for the Point of Dispensing (POD) course. Work is in progress to update the ESF 8 section of the RESP. Region 3 sending 3 colleagues to the National Healthcare Coalition Preparedness Conference Dec. 1-3 in Texas (Pat Srenaski, Hartford HealthCare, Jim Bernier, Hartford Hospital, Maura Esposito, Cromwell Health Dept.) Upcoming exercises include: LTC-MAP Annual Full Scale Exercise Region 3 October 22, 2025, and Healthcare Coalition MRSE February 25, 2026. Public Health vaccination clinics have started.

Capitol Region Medical Reserve Corps – (Katherine McCormack) CR MRC participated in an exercise at Duncaster and with a flu clinic. Several new volunteers have registered with the group.

Steve Huleatt noted the need for more duty officers, and that a contract deliverable for each region requires each region to conduct a full-scale functional exercise before the end of June 2026. As host is needed.

RESF-9 SEARCH AND RESCUE – (Don Janelle) – Don noted that an S&R exercise will take place this Saturday night using drones with night vision and dogs. New technology is available which allows them to track all dogs and people. The dogs are able to cover 40 acres in 40 minutes. He invited spectators.

RESF-10 HAZMAT – (Eric Munsell). Eric reported on recent trainings, and invited fire departments to participate in a hybrid Decon training.

RESF-12 ENERGY (Sam Carmody, Eversource) reported on storm-related activity.

The meeting adjourned at 11:02 a.m. The next meeting is scheduled for January 15, 2026.